

**Moffat County Local Marketing District
Special Meeting
Craig City Council Chambers
300 W 4th St Craig, CO 81625**

September 25, 2017

In attendance: Chairman Dave Fleming; Victor Updike; Dave Heinrich; Dave DeRose; Roger Richmond Kirstie McPherson; Tom Kleinschnitz; Frank Moe; Shannon Moore; Michelle Balleck; Paul Knowles; Sasha Nelson; Tammy Thompson-Booker

Call to Order

Call to Order: 6:33 PM

Budget Approval: Fleming reviewed the LMD Budget for 2018. Noted the \$252,634 in 2016 carryover. 2018 we are anticipating a total tax collection of \$200,000 (slightly less than the last two years). Reviewed the total 2017 expenditures, and the carry over for 2018, total 2018 budget (\$280,000 spent), with a total of \$557,058 in the operating accounts. [See budget attached.]

Motion to approve the 2018 budget for submittal of the ex-officio board, first by Richmond, second DeRose, approve 5-0, abstain 1 (Camp).

2017 Yearly Report: Fleming total allocated and the breakouts, what is left in the budget for 2017, and yearly goals in review. Approximately \$80,000 will be left from 2017 budget (estimated).

No approval needed, no additional comments were made.

Action plans for 4th quarter and Operating Plan 2018: Reviewed the plan, recommendation of appointing Shannon Moore and Luke Tucker of CMEDP and MCTA to fill the open board positions, to be presented to the City and County on September 26th.

[See attached Action Plan]

2018 Operating plan [see attached].

Motion to approve the 2018 Operating Plan to be presented to the ex-officio board; first Updike, second DeRose approved 5-0, 1 abstained (Camp).

Motion to approve the 4th quarter action plan, DeRose, second Heinrich, approved 5-0, 1 abstained (Camp).

By-Laws update: The LMD board has worked with the attorneys to rewrite the bylaws for approval. Richmond; researching the bylaws, said they were very basic and vague in nature. The bylaws presented are now more tailored to the board and their direct operating as to the CRS 29, the bylaws also clarify board seat duties (and officers), as well as other items such as the operating budget. Outlined page 5 section 3.03 section C; and the appointment of any LMD board member *not currently* on the ex-officio board. The bylaws also clarify term limits and deadlines.

Motion to approve the bylaws to be presented to the ex-officio board; first Heinrich, second, Updike. Approved 5-0, 1 abstained.

Poll the board as a point of order:

Updike: Yes

Heinrich: Yes

Richmond: Yes

Fleming: Yes

DeRose: Yes

Camp: Abstained

The board will be presenting to the City Council, County Commissioner, as well as Dinosaur Council to approve the articles above.

Approvals: Motion to approve the current invoice from the attorney's; Richmond, second DeRose, approved 6-0.

Board to approve the recommendation to appoint the following onto the LMD Board;

Motion to approve Shannon Moore from the MCTA to be the recommended appointment to the LMD board to serve on the County; DeRose, second Updike. 5-0 passed, abstained Camp.

Motion to approve Luke Tucker from CMEDP to be the recommended appointment to the LMD board to serve on the city seat; Richmond, second DeRose. 5-0 passed, abstained Camp.

Conflict of interest policy, to be returned once bylaws are approved.

Public comment

Camp; excited to see the community pride piece to the operating plan committee.

Motion to adjourn: 7:40 Heinrich, DeRose