

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**June 12, 2018**

**In attendance:** Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member; Tori Pingley, Deputy Clerk & Recorder; Ken Wergin; Dollie Rose; Dan Miller; Roy Tipton; Kevin Hurtado; Joe Eades; Janell Oberlander; Sasha Nelson; Laura Willems; Rebecca Tyree; Lynnette Siedschlaw; Frances Grove; Mark Nielsen; Shawna Muhme; Jeff Comstock; Mindy Curtis; Cathy Nielson; Delaine Voloshin; Krystal Baker; Jennifer Koepfer; Kristin Vigil; Amanda Arnold; Amanda Tomlinson; Amy Wilson;

**Call to Order  
Pledge/Opening Prayer**

Cook made a motion to approve the agenda with the following exception, remove item 6, line a, Finance Specialist Requisition. Moe seconded the motion. Motion carried 3-0.

**Consent Agenda:**

Moe made a motion to approve the consent agenda:

Review & Sign the following documents:

- a) Approve minutes: May 24, 2018 & May 30, 2018
- b) Resolution for Transfer of Payment of Warrants 2018-63
- c) Resolution for Payment of Payroll Warrants 2018-65
- d) CNCC/Soccer Field Memo of Understanding
- e) Performance Requirement Incentive agreement between Department of Human Services and Department of Health Care Policy & Financing (State of CO)
- f) 5 County Core Services Mental Health Services contract w/Lynae Ellgen
- g) 5 County Core Services Life Skills Services contract w/Diane Prather
- h) 5 County Core Services Mental Health Services contract with Jacquelyn Adams
- i) Monthly Treasurer reports: March & April 2018
- j) Letter transferring unspent child care allocation funds (DHS)
- k) 5 County Intergovernmental Agreement concerning joint cooperation for Child Welfare, Substance Abuse and Mental Health Core Services
- l) Community Services Block Grant program request for reimbursement

Cook seconded the motion. Motion carried 3-0.

**Public Comments, General Discussion & BOCC Reports:**

**Moe discussed:**

- ✓ He and Lennie Gillam met with the Youth Hockey League yesterday.
- ✓ The Commissioners and Office of Development Services Director, Roy Tipton, will be going to the Maybell Park to discuss ideas on upgrading amenities.

**Beck discussed:**

- ✓ The BOCC attended a very informative community meeting last week with Youth Services.
- ✓ Attending a Sage Grouse Policy meeting with Routt and Grand Counties.
- ✓ Club 20 had been contacted by the Department of Interior about a meeting in Grand Junction. A member of the BOCC will be in attendance.
- ✓ A spring conference with Colorado Airport Operators Association. This meeting will be in conjunction with the Colorado Aeronautical Board.
- ✓ Attending the bi-annual Club 20 retreat for new commissioner chairpersons.

**Cook discussed:**

- ✓ The Land Use Board meeting yesterday evening. They discussed sage grouse and the Sand Wash Wild Horses.
- ✓ Attending the CCI summer conference.
- ✓ A CWD meeting in Frisco Thursday and Friday.
- ✓ The new CSU Extension Agent, Jessica Counts.

**Other:**

- ✓ Wergin stated he is worried about the Welcome Center closing in Dinosaur. He has volunteered to help clean up the center, and is concerned with how the Visitor Center looks.

**General Business & Administrative Items:**

BOCC presented Resolution 2018-66 to change meeting schedule for Moffat County Board of County Commissioners. Tyree stated the BOCC discussed with her, having less meetings a month. Tyree proposed a Resolution having the BOCC meet every other Tuesday when applicable. There are a few Holidays and Election Days that will move the meeting to a Thursday.

Cook made a motion to approve Resolution 2018-66 to change meeting schedule for Moffat County BOCC. Moe seconded the motion. Motion carried 3-0.

BOCC discussed the separation agreement letter with Alan Matlosz and George K Baum & Company. Beck stated the BOCC hired George K Baum & Company to find community influencers in the County to give guidance and direction. Beck stated there are ongoing conversations with the City of Craig and influencers. There will be a follow-up meeting with the influencers on June 19<sup>th</sup>. Moe stated the reason they engaged this company was to gauge the communities support on a possible ballot question. Beck stated to date the BOCC has spent \$8250. The contract allowed the BOCC to go to \$25,000. Beck stated the BOCC feels they have enough direction now; they no longer need George K Baum & Company's services.

Moe made a motion to sign and send correspondence to George K Baum & Company for services rendered. Cook seconded the motion. Motion carried 3-0.

## Staff Reports:

### Office of Developmental Services – Roy Tipton

Tipton presented a letter of final payment to X Field Services to be signed. This was for a water line project at the Fairgrounds; the final amount is \$4,543.30. Tipton stated they advertised this for 2 weeks and have not had anybody come forward saying money was owed.

Cook made a motion to approve the letter of final settlement to X Field Services for the waterline project at the Fairgrounds pursuant to CRS section 38-26-107 for \$4,543.30. Moe seconded the motion. Motion carried 3-0.

Tipton presented Resolution 2018-64, Transfer of Motor Vehicle(s) from Maybell Ambulance & Fire to Artesia Fire Department. Since Maybell Ambulance & Fire bought a new fire truck last year, Artesia Fire will be able to use the old truck. Maybell Ambulance also received a new ambulance from Meeker, so their old one can be sent to Artesia Fire.

Moe made a motion to approve Resolution 2018-64 Transfer of Motor Vehicles from Maybell Ambulance and Fire to Artesia Fire. Cook seconded the motion. Motion carried 3-0.

### Road & Bridge Department – Dan Miller

Miller wanted to thank Linda DeRose and the foreman for their great work while he was on vacation. Miller presented the monthly report.

### Clerk & Records Office – Amanda Tomlinson

Beck read the proceedings for a public hearing.

Tomlinson discussed the permanent Liquor License for Bar for the Course. Beck stated he visited the restaurant and was pleased with the remodel. Koepfer stated Bud and Amy Bower along with the board did a great job with the remodel.

Beck asked the required three times if there was anyone for or against the Liquor License for Bar for the Course.

Cook made a motion to approve the liquor license for High Mountain Munchies LLC dba Bar for the Course. Moe seconded the motion. Motion carried 3-0.

### Road & Bridge Department – Dan Miller

Miller requested waiving the bid process for crack seal material. In years past, they have tried low bidder's products and always had an issue. These other products have kept the road tacky for longer, which then keeps the road closed longer. Miller stated the product that they get from JimCo has worked the best.

Cook made a motion to waive the bid process for crack sealing materials. Moe seconded the motion. Motion carried 3-0.

**Human Resources Department – Lynnette Siedschlaw**

Siedschlaw discussed a personnel requisition for approval.

- ✓ Senior Housing Custodial Tech (PT/Temp)

Siedschlaw stated Housing Authority has an employee about to go on maternity leave. They would like to hire a part time person to fill in on an as needed basis. Siedschlaw stated this will not cost the County additional money as the person going on maternity leave will be leave without pay. Siedschlaw stated when/if the employee returns from maternity leave they would like to leave the part time person on in an as needed position.

Moe made a motion to approve the requisition for part time housing authority custodial tech. Cook seconded the motion. Muhme stated this position is a much needed position. This person is responsible for cleaning one of the buildings. There are currently only 2 housekeepers, one for each building. Muhme stated this position also fills-in, in many other areas as well. Motion carried 3-0.

Siedschlaw stated on April 26<sup>th</sup> there was a vacancy in the Finance Office; this position has not yet been filled. Siedschlaw and Curtis have been working on how to fill this position and to what capacity. The current Finance Assistant has been picking up the duties of the vacated position. Siedschlaw stated they would like to increase her pay so it reflects the duties she is performing. This person currently works part time in the Finance Office and part time in Human Resources. Curtis stated this person has done a great job with the added duties.

Cook made a motion to authorize the payroll change for the Administrative Assistant for the hours worked as a Finance Specialist. Moe seconded the motion. Motion carried 3-0.

**Presentations:****Amanda Arnold**

Arnold discussed the transition at United Way and her new position at NW CO Health. Arnold stated United Way has hired Annette Norton as new Executive Director, she starts tomorrow. Arnold's new position is at Northwest Colorado Health as the Director of Quality & People Operations. She will be in charge of performance, improvement, quality, compliance and human resources.

**Rocky Mountain Youth Corp – Lauren VandenHurk**

VandenHurk discussed the trail building projects in Moffat County and gave a program overview. Mark Wertheimer stated the Rocky Mountain Youth Corp is celebrating their 25<sup>th</sup> year as a nonprofit. Beck asked what the age qualifications are for the Youth Corp. VandenHurk stated the Community Development crew starts at 14 and is a paid job. This job is integrated into the program; they are paid while getting education, leadership experience and recreation. There is another program that starts at age 11 called the Service Learning crew. Beck asked what the current projects are. VandenHurk stated the current project is at Cedar Mountain. The crew built a trail near the bathrooms. There are currently 9 kids working on the Cedar Mountain trail project, 8 are Moffat County youth and 1 is a former Moffat County youth, here for the summer. Cook asked what the maximum age is for the group. VandenHurk stated they serve youth and young adults ages 14-25. There are also individual placements internships can go up to age 30.

**Area Council on Aging – Delaine Voloshin & Krystal Baker**

Voloshin gave a board update. Voloshin stated the Senior Center will be taking preorders for peaches at Whittle the Wood this weekend. June 28<sup>th</sup> will be a quarterly meeting to report on what the seniors are doing for the year. Voloshin stated the seniors have been very active playing pickle ball weekly. There is also a square dance group. Kelly Nottingham and Evelyn Tileston are the grant writers for the Council. Baker stated MRH has let them partner with their grant writer as well. They recently receive a grant from AAA to hire an Executive Director. Dave Norman is retiring. Voloshin stated they are currently taking applications for this position. Baker stated AAA would like the 5 counties involved to participate in the hiring process. Baker stated AAA is the biggest funder for NW CO Health and the Senior Social Center. Baker stated they have recently submitted a grant for their 2018 Empowering Older Adults and Adults with Disabilities through Chronic Disease Self-Management and Education programs. Voloshin stated that AAA also funds Betsy Packer who helps with Medicare. Voloshin stated they have 262 members.

Beck stated that last week when he and Cook attended the Colorado Counties Inc. conference, there were 15 counties that received C-Stat awards. Beck and Cook accepted a C-Stat award on behalf on Moffat County. Dollie Rose stated the C-Stat award is an award based on performance. The state sets a goal based on performance and Moffat County is now meeting or exceeding most of the goals. Rose stated this award is department wide and is for the most improved county. Beck, on behalf of Moffat County and BOCC, read the award: Most Improved Overall Performance on County C-Stat Measures 2017, and presented it to Rose on behalf of Human Services. Rose wanted to thank her staff for all of the hard work they do. Rose also wanted to thank the BOCC for all of their support. Moe asked if Rose would elaborate on an upcoming meeting. Rose stated there is a meeting Wednesday, June 13<sup>th</sup>, regarding Congregate Care in Moffat County. Congregate Care is currently utilized very heavily, it's not beneficial for our children and it costs the county a lot of money; this year they are projected to spend close to \$550,000. The State recently passed a mandate for a new project, where a group of partners has to meet and come up with a plan to develop the Crossover Youth model.

**Adjournment:**

Beck adjourned the meeting at 9:46 pm.

**Meeting Adjourned**

Submitted by:           Tori Pingley, Deputy Clerk and Recorder

Approved by:           *Tori Pingley*

*[Signature]*

*[Signature]*

Approved on:           June 28, 18

Attest by:             *[Signature]*

