

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**March 19, 2019**

**In attendance:** Don Cook, Chairman; Ray Beck, Vice Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Rebecca Tyree; Shauana Merrill; Sandy Chamberlain; Dan Bingham; Jeff Comstock; Jerry Hoberg; Roy Tipton; Dan Miller; Mindy Curtis; Annette Norton, Bryson Davis; Lynnette Siedschlaw; Trish Snyder; Clay Thorp; Dan Johnson; Levi Johnson; Jesse Schroeder; Kailee Greenwood; Debra Irvine; Suzie Coleman

**Call to Order  
Pledge/Opening Prayer**

Beck made a motion to approve the agenda as presented. With the exception of item #3, which was a discussion item, no action was taken. Broom seconded the motion. Motion carried 3-0.

**Consent Agenda:**

Review & Sign the following documents: (see attached)

- a) Approve minutes: March 5
- b) 2019-28: Resolution for Transfer of Payroll Warrants
- c) 2019-29: Resolution for Payment of Warrants
- d) 2019-31: Voided Warrants for the month of March
- e) 2019-32: Transfer of Intergovernment Funds for the month of March
- f) BLM Free Use Permit: Clay Pit #2
- g) Mental Health services agreement for Moffat County Detention Facilities
- h) APEN Renewal for Gravel Pits
- ~~i) Moffat County Health Benefit Summary Plan Description Amendment 02~~
- j) 2019 Moffat County Annual (Fire) Operating Plan

Broom made a motion to approve the consent agenda. Item "I" was pulled; will be on the agenda for a future meeting. Beck seconded the motion. Motion carried 3-0.

**Public Comments, General Discussion & BOCC Reports:**

**BOCC:**

- General Discussion was held among the Board:

✓ **Broom:**

- Broom & Beck made a road trip to Dinosaur and Maybell. He was very impressed by the Dinosaur library. They also visited the Welcome Center.
- The Moffat County Library Board will be meeting with an organization called Library Systems & Services. They will offer the Board three different solutions to help with their budget and finances, to hopefully stay open.
- Someone had contacted Commissioner Broom about a Wolf resolution, opposing reintroduction of wolves. He looked into it, and Moffat County had already done that, about a year ago.

✓ **Beck:**

- Reminded everyone that it's Spring Break week for the schools and to watch out for the kids
- Commented on Ag Appreciation Week
- Commented on Wolf Reintroduction legislation
- Discussed snow/water level improvements
- Club 20 policy meetings in GJ last week
- AGNC meeting in Glenwood Springs tomorrow

The BOCC discussed a Memo of Understanding for the Jordan Cove project (liquefied natural gas). This pipeline project would end up in Oregon for import to Asia and the Japanese. Moffat County (along with Rio Blanco, Garfield & Mesa counties) will be signing a MOU between Utah, Wyoming and the Ute Indian Tribe, because the State of Colorado Energy Office is reportedly pulling out. Colorado produces the bulk of the natural gas that will be transported in this pipeline, and needs to have representation. This would be a very beneficial project for Western Colorado, as well as the other participating entities. The actual Memo of Understanding will be signed at a later BOCC meeting.

**Public Comment:**

Bryson Davis gave a short presentation on the yearly Youth Summit. The theme is "Inspire to Lead". The summit brings students ages 12-18 together to discuss community-based issues, while incorporating leadership skills. The summit will be April 6<sup>th</sup>, at CNCC.

**Staff Reports:**

**9:00**

**Planning & Zoning – Jerry Hoberg**

Public Hearing:

- Johnson Minor Subdivision – S-19-01- Final (see attached)

Beck read the protocol for a public hearing. (No decisions were made during the Public Hearing)

Hoberg presented information regarding creation of a minor subdivision by Dan Johnson, in Migration Acres III. Mr. Johnson wants to divide his lot (35.177 acres – Lot 19) into four lots (5 + acres each) as an early inheritance for his children, and cannot be sold outside the family. This minor subdivision is being created with the understanding that the property owners are responsible for the road. This subdivision request was approved by Planning & Zoning Commission at their February 5<sup>th</sup>, 2019 meeting. The final request was presented at the March 5<sup>th</sup>, 2019, Planning & Zoning meeting; a quorum was not present, and because there was no discussion and no one had come forward either for or against, it was passed on to the final stage. Beck asked the required three times if there was anyone for or against the creation of the Johnson Minor Subdivision; there was no comment.

In regular session, Beck made a motion to approve the application by Dan Johnson (S19-01) to create a minor subdivision. Broom seconded the motion. Motion carried 3-0.

**Finance Department - Mindy Curtis**

Public Hearing:

- March Budget Supplemental (see attached)

Beck read the protocol for a public hearing. (No decisions were made during the Public Hearing)

Curtis explained the highlights of the Supplemental; most of it was funds being rolled over or unexpected revenues. Beck asked the required three times if there was anyone for or against the March Budget Supplemental; there was no comment.

In regular session, Beck made a motion to approve the March 2019 Budget Supplemental (Resolution 2019-30). Broom seconded the motion. Motion carried 3-0.

### Road & Bridge Department – Dan Miller

Bid Recommendation: (See attached)

- (2) Pickup Truck

Bids were received from:

#### Victory Motors

1 ton 4X4 Box Delete	\$33,576.00
Trade in	\$7,000.00
Total	\$26,576.00
1 ton 4X4 8' box	\$33,669.00
Trade in	\$6,500.00
Total	\$27,169.00
<b>TOTAL BID</b>	<b>\$53,745.00</b>

#### Cook Ford Inc.

1 ton 4X4 Box Delete	\$32,145.00
Trade in	\$10,000.00
Total	\$22,145.00
1 ton 4X4 8' box	\$32,145.00
Trade in	\$7,000.00
Total	\$25,145.00
<b>TOTAL BID</b>	<b>\$47,290.00</b>

Add Bluetooth per truck \$468 \$ 972.00

**TOTAL BID w/BT \$48,262.00**

Current vehicles have 150,000 miles on them; they were used as trade-ins. \$55,502 was budgeted for the purchase. The blue tooth addition was negotiated after the truck bids came in. Blue tooth is a necessary safety feature, as these trucks travel down to Browns Park, and spend quite a lot of time on the road.

Broom made a motion to accept the bid from Cook Ford; Beck seconded the motion. Motion carried 3-0

There was discussion about the blizzard on Wednesday, March 13<sup>th</sup>. Cook commended all the agencies involved on the job that they did.

### **Office of Development Services - Roy Tipton & Jesse Schroeder**

- Bid Recommendation(s): (See attached)
    - Weed & Pest Department Insecticides
- Bids were received from:
- Snyder & Counts                      \$21,242
  - Frontier Station                        \$21,480

Broom made a motion to accept the Insecticide bid for the 2019 season from Snyder & Counts; Beck seconded the motion. Motion carried 3-0

- Weed & Pest Department Herbicides
- Bids were received from:
- Snyder & Counts                      \$28,751.15
  - Frontier Station                        \$27,539.10

Beck made a motion to accept the Herbicide bid for the 2019 season from Frontier Station; Broom seconded the motion. Motion carried 3-0

- Request waiving bid process for Fairgrounds lighting project (see attached)

The Fairgrounds Arena lighting project was not completed last year; the lights above the Grandstands that shine down on the track still need to be replaced. \$20,000 was budgeted to complete this project. Tipton is asking to waive the bid process because a “not to exceed” price was received from Cromer last year (they did the work that was completed last year), and the High School Rodeo will be taking place in that facility Memorial Weekend, so there is a time crunch. The new 600 watt LED lights will be replacing old 1500 watt lights, so much more economical

Beck made a motion to waive the bid process for the Fairgrounds Grandstands lighting project and award it to Cromer Contracting; Broom seconded the motion. Motion carried 3-0

### **Natural Resources Department – Jeff Comstock**

Discuss Land Use Board seats:

- The current Business alternate seat is being replaced; the member isn’t able to attend meetings due to family obligations. Mike Camblin has been attending Land Use Board meetings for quite a while and is very familiar with the workings of the board, and has submitted a letter of interest for this seat.
- Dean Gent, the current holder of the main Landowner seat, would like to step down to the alternate position and have the alternate, John Cromer, take over.

Broom made a motion to appoint Mike Camblin to the Business alternate seat, and swapping the Landowner main and alternate seats; Beck seconded the motion. Motion carried 3-0

**Human Resources Department – Lynnette Siedschlaw**

Present revised Hiring Policies resolution: 2019-33 amending Resolution 2003-32. The main change to the policy is the way that Personnel Requisitions are done. If it is just to replace an existing, budgeted position, it isn't necessary to hold a workshop or submit a Personnel Requisition. If it is a new, non-budgeted position, then the Department Head or Elected Official would need to submit a Personnel Requisition and hold a workshop with the BOCC. This is a definite labor saving measure for all involved.

Beck made a motion to approve amend Employee Hiring Policies contained in Resolution 2019-33; Broom seconded the motion. Motion carried 3-0.

**Presentations:****Open Hearts Advocates – Beka Warren, Dan Bingham & Kailee Greenwood**

Present Proclamation for “No More” week regarding Domestic Violence & Sexual Assault. Warren thanked the Commissioners for leasing the shelter building to them for a yearly minimal cost. Beck noted that in the Proclamation it states that 15.5 million children are exposed to domestic violence every year. Cook asked Warren about her last day of work, which is March 29<sup>th</sup> and also talked about her work as assistant County Coroner.

Broom made a motion to approve and adopt the “No More” Week (March 24-30) Proclamation; Beck seconded the motion. Motion carried 3-0.

**Connections 4 Kids – Trish Snyder & Suzie Coleman**

Present Proclamation for April as the “Month of the Young Child”. March 30<sup>th</sup> will be the Celebrate Children’s Festival at the mall; there are usually up to 250 participants for this event. Community agencies come together to offer resources for young families. Early childhood education and care is critical. From birth through five years old 85%-90% of the brain is developed.

Beck made a motion to approve and adopt the Proclamation for April as the “Month of the Young Child”; Broom seconded the motion. Motion carried 3-0.

**Adjournment:**

Cook adjourned the meeting at 9:56 am

**Meeting Adjourned**

**The next scheduled BOCC meeting will be Wednesday, April 3, 8:30 am**

Submitted by: Erin Miller, Deputy Clerk and Recorder

Approved by: Don Wol

Donald Brown

Ray Beck

Approved on: April 3, 2019

Attest by: Erin Miller

