

Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

January 30, 2018

In attendance, Ray Beck, Chairman; Don Cook, Vice Chair; Frank Moe, Board Member; Amanda Tomlinson, Deputy Clerk & Recorder; Debbie Winder; Lila Herod; Rebecca Tyree; Shauana Merrill; Carol Haskins; Amy Updike; Dave Wallace; Dan Davidson; Dan Miller; Ken Wergin; Robert Razzano; Lynnette Siedschlaw; Chelsea Hammer; Mike Foreman; Amanda Ott; Kari Ladrow ; Sari Cobb; Jeff Comstock; Roy Tipton; Yvonne Gustin; Dorina Fredrickson; Judy Bingham; Dimitar Tzerovsky; and Eleanor Hasenbeck.

Call to Order
Pledge/Opening Prayer

Moe made a motion to amend the agenda as presented to move Amanda Ott's presentation from the end of the meeting to immediately following the supplemental budget hearing. Cook seconded the motion. Motion carried 3-0.

Consent Agenda:

Cook made a motion to approve the consent agenda consisting of:

Review & Sign the following documents:

- a) Approved the minutes from January 24, 2018.
- b) Approved Resolution 2018-14: Amend Resolution 2017-111 regarding Moffat County Landfill Tipping Fees
- c) Approved the Childcare Home Provider Fiscal Agreement w/Karen Cattoor
- d) Approve the Addendum to Y-Time contract

Moe seconded the motion. Motion carried 3-0. See attached.

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ Moe thanked the Department of Human Services for their hard work and the great strides they have made in recent years, and congratulated the department on its CSTAT awards. The ceremony was recorded and will be on Moffat County's YouTube channel.
- ✓ Cook was in Denver last week for the Colorado Counties meeting on Friday, January 26, 2018. There will be a Sage Grouse meeting next week, as well.
- ✓ Beck will be attending a Club 20 meeting this week, and it is an annual legislative meeting that many state representatives will be attending, as well. He will also be on conference calls with AGNC this week about legislation.

- ✓ On behalf of the Craig Association of Realtors, Dorina Fredrickson handed out a magazine, and asked if the BOCC would take a photo with a few representatives from the association.

Linda Peters, Mindy Curtis, and Nolan Sharpe in attendance.

General Business & Administrative Items:

BOCC

- ✓ Tyree reviewed Resolution 2018-15 to amend the current purchasing policy and procedures for professional services. The amendment will allow county officials to negotiate for professional services without going out to bid if the contract is under \$25,000.00.
 - Cook made a motion to approve Resolution 2018-15 Amending Purchasing Policy and Procedure for Professional Services. Moe seconded the motion. Cook wanted to say that this will clean some items up and will now be clearly defined. Motion carried 3-0. See attached.
- ✓ Discuss and possibly approve Public Policy Services Engagement agreement with George K. Baum and Company. See attached.
 - Moe made a motion to approve the Public Policy Services Engagement agreement between Moffat County and George K. Baum and Company. Cook seconded the motion. Motion carried 3-0.

Jessica Counts, Tom Mathers, and Tom Kleinschnitz in attendance.

Staff Reports:

Beck noted that this supplemental hearing was advertised in the Craig Daily Press on Friday, January 26, 2018 and has been included in the agenda on the website and there is a copy available in the Finance Department as posted.

9:00 am:

Finance Department – Mindy Curtis reporting:

- ✓ Curtis presented the Resolution 2018-13 for the January Budget Supplemental Hearing. See attached.
- ✓ There was no testimony against the 2018 Supplemental Budget.
- ✓ Herod testified in favor of the electronic recording fund supplemental request from the Clerk & Recorder's Office, and explained that this fund is restricted for use in modernizing and back indexing land records in the recording department.

Andy Mueller & Hunter Causey in attendance.

- ✓ Cook amended the motion to change line item 01-0300-00-6046 for contract labor to 01-0300-00-6090 for computer expenses not to exceed \$30,000. Moe seconded the motion. Motion carried 3-0.
- ✓ Cook made a motion to approve Resolution 2018-13. Moe seconded the motion. Discussion was held. Motion carried 3-0.

Northwest Colorado Health – Amanda Ott reporting:

- ✓ Ott made a “Communities that Care” presentation. See attached.

Human Resources Department – Lynnette Siedschlaw reporting:

- ✓ Siedschlaw and Miller presented the Road & Bridge Department – Heavy Equipment Operator personnel requisition. See attached.
 - Moe made a motion to approve the personnel requisition for a heavy equipment operator for the Road & Bridge Department. Cook seconded the motion. Motion carried 3-0.
- ✓ Siedschlaw and Counts presented the Weed & Pest Supervisor personnel change request. Siedschlaw is proposing to change this position from temporary to part time status. This will clean up the paperwork for Human Resources and help with the availability of resources for the Weed & Pest Department. See attached.
 - Cook made a motion to approve the personnel request to change the status of the Weed & Pest Supervisor position from temporary to part time. Moe seconded the motion. Motion carried 3-0.

Office of Development Services – Roy Tipton reporting:

- ✓ Tipton recommended that the bid be awarded to the low bidder, After Math Cleaning, for the cleaning services at Courthouse and the extension office.
 - Moe made a motion to award the bid to After Math Cleaning for \$20,760.00 for cleaning services at the courthouse and the extension office. Seconded the motion. Motion carried 3-0.
- ✓ Tipton recommended that the bid be awarded to the low bidder, BD&R Cleaning, for cleaning services at the Road & Bridge Department.
 - Cook made a motion to award the bid to BD&R Cleaning in the amount of \$8014.80 cleaning services at the Road & Bridge Department. Moe seconded the motion. Motion carried 3-0.

Presentations:

Colorado River District – Andy Mueller & Hunter Causey

- ✓ Mueller spoke about the Colorado River District: it was formed in 1937. It was created in reaction to threats from the Front Range. It is a regional government that represents 15 counties, but it has no regulatory authority. This is the primary agency that protects the water usage on the Western Slope. There is plenty of water available for lease if needed in Moffat County, and it has been set aside largely for future growth.

Adjournment:

Beck adjourned the meeting at 10:33 am.

Meeting Adjourned

Submitted by: Amanda Tomlinson, Deputy Clerk and Recorder

Approved by: Ray Beck

Don Cook

John U. Moore



Approved on: February 14th, 2018

Attest by: Amanda N. Jan Linster