

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

December 21, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Amanda Tomlinson, Deputy Clerk & Recorder; Rebecca Tyree; Lynnette Siedschlaw; Jeff Comstock; Cathy Nielson; John Husband; Roy Tipton; Tammy Thompson-Booker; Sasha Nelson; Shannon Moore; Cindy Looper; and Tori Pingley.

**Call to Order
Pledge/Opening Prayer**

Cook made a motion to approve the agenda as presented. Beck seconded the motion. Motion carried 3-0.

Consent Agenda:

Beck made a motion to approve the consent agenda with an amendment for item k:

- a) Approve minutes: December 12 & December 18 - Board of Health
- b) 2017-165: Resolution to Correct
- c) 2017-166: Voided Warrant Resolution
- d) 2017-167: Due to/from Resolution
- e) 2017-168: 12/22/2017 Payroll
- f) 2017-169: 12/22/2017 Payroll
- g) 2017-170: Health & Welfare
- h) 2017-171: 12/26/2017 A/P Run
- i) PRCA/WPRCA Fair Entertainment/Rodeo contract for 2018 County Fair
- j) Resolution 2017-162: Payback of Advance from Airport to General Fund
- k) Contract Amendment #3 – Engineering & Environmental Services – Landfill
- l) Museum of Northwest Colorado Elevator Service contract
- m) Courthouse & Annex Elevator Service contract
- n) Memo of Understanding between Library & Department of Human Services
- o) Memo of Understanding between Library & Human Resources Department
- p) Core Services/Mental Health Services contract w/Kimberly Philia
- q) Contract amendment w/Bubbles & Brooms Cleaning Service
- r) Loudy-Simpson Park Ice Arena Vending Machine contract amendment
- s) Department of Human Services Postage Meter customer agreement

Cook seconded the motion. Motion carried 3-0. See attached.

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ Beck acknowledged that the Governor joined FirstNet, the wireless broadband network to be developed specifically to improve communications among first responders and public safety. This is a partnership between FirstNet and AT&T. The network will connect first responders to critical information that they need to access in a highly secure manner. The network will also create efficient communications experience for public safety personnel and agencies across the state. Colorado is the 38th state to join this effort. There is no cost to the state; AT&T is the funder for this project.
- ✓ Beck volunteered to create a video for Trapper Mine with the BLM to represent Moffat County. He believes this is very important because the mine is such a large tax contributor to the region. The video should be available around the first of the year.
- ✓ Beck also mentioned that the BOCC met with the regional DOLA representative, Kimberly Bullen, about grants that are available and those that are not for the County's specific needs.
- ✓ Cook said that he was in Denver at the Capitol on 12/20/17 for a meeting about Anvil Points.
- ✓ Moe had nothing to add.

Human Resources Department – Lynnette Siedschlaw Reporting:

Present Personnel Requisitions, please see attached:

- ✓ Fairgrounds: Grounds/Facility Maintenance Tech

Beck made a motion to approve the personnel request for a Grounds/Facility Maintenance Tech. Cook seconded the motion.

Beck asked how many FTEs are at the Fairgrounds, and Siedschlaw said that there are three that cover the Fairgrounds and Cemetery. Cook wanted to add that Road & Bridge Department, Fairgrounds, and City did a great job fixing the water main break at the Fairgrounds last week. Moe mentioned that Erin Miller did a great job coordinating backup facilities if the need arose.

Motion carried 3-0.

Mindy Curtis present.

- ✓ Department of Human Services: Case Services Aide
 - Siedschlaw said that this will be a shared position between finance and human services, and will create a budgetary savings.

Cook made a motion to approve the personnel request for the Case Services Aide. Seconded the motion. Motion carried 3-0.

- ✓ Siedschlaw wanted to mention that she will be bringing the Director position for MCTA, and that the County will need to create a supplemental for this position. This job is also fully funded by MCTA.

Jennifer Riley present.

Office of Development Services – Roy Tipton Reporting:

- ✓ Tipton presented the Cooperative Management Agreement between Moffat County and the US Fish & Wildlife Service for the Swinging Bridge. See attached.

Beck made a motion to approve the Cooperative Management Agreement. Cook seconded the motion. Motion carried 3-0.

Memorial Regional Health – Jennifer Riley Reporting:

- ✓ Riley presented the Employee Health and Wellness Center agreement for approval. See attached.

Cook made a motion to approve the Employee Health and Wellness Center agreement with Memorial Regional Health. Beck seconded the motion. Motion carried 3-0.

Finance Department – Mindy Curtis Reporting:

- ✓ Curtis presented the Resolution 2017-163 the December 21, 2017 Supplemental Budget, and explained the items listed. See attached.

Cook made a motion to approve Resolution 2017-163, the December 21, 2017 Supplemental Budget. Beck seconded the motion. Motion carried 3-0.

- ✓ Curtis presented the Certification of 2018 Tax Levies. See attached.

Beck made a motion to certify the 2018 Tax Levies. Cook seconded the motion. Motion carried 3-0.

- ✓ Curtis presented Resolution 2017-172: Amendment of Resolution 2013-124: Establishing Museum Fund.
 - In 2013, the County created a museum fund because of the specific minerals that support the museum. The County was taking 20% of the mineral money and using it in various ways. Through the budget process, it was determined that the County would allow the museum to keep all of the funding that comes from the minerals.

Cook made a motion to approve Resolution 2017-172, the amendment of Resolution 2013-124: Establishing Museum Fund. Beck seconded the motion. Motion carried 3-0.

Adjournment:

Moe adjourned the meeting at 9:25 AM.



Meeting Adjourned

Submitted by: Amanda Tomlinson, Deputy Clerk and Recorder

Approved by: *Felt A Moe*

Dwight Cook

Ray Beck

Approved on: *January 2, 2018*

Attest by: *Amanda N Tomlinson*