

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**April 25, 2017**

**In attendance**, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Lila Herod, Moffat County Clerk & Recorder; Neil Folks; Michelle Balleck; Mike Forman; Sherry Sampson; Julie Grobe; Loretta Earle; Janelle Oberlander; Joe Eades; Ken Wergin; Jessica Counts; Lennie Gillam; Roy Tipton; Cathy Nielson; Dollie Rose; Roger Richmond; Mindy Curtis; Jennifer Riley; Norman Leikes; Lynnette Siedschlaw; Becky Tyree; Chuck Grobe; Jerry Hoberg; Nolan Sharpe; John Ponikvar;

**Call to Order  
Pledge/Opening Prayer**

Beck made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 3-0.

Pete Pleasant, Jeff Comstock, and Noelle Levitt Riley present.

**Consent Agenda:**

Cook made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from April 18, 2017.
- b) Approved Resolution 2017-63 transfer of payment of warrants for the month of April 2017 in the amount of \$76,221.29.

Beck seconded the motion. Motion carried 3-0. See attached.

**Public Comments, General Discussion & BOCC Reports:**

General discussion was held among the Board:

- ✓ Beck gave an update on the Oil and Gas Symposium that was held in Garfield County last week. Beck also gave an update on the transportation bill. HB1242 will be heard by the Senate Finance Committee today. He encouraged support of this bill and the need for transportation improvements.
- ✓ Upcoming events include, the City and County will coordinate Craig Cleanup Days May 13-21<sup>st</sup>. The Annual Volunteer Celebration will be held tomorrow at the Museum, AGNC will meet tomorrow at the Hospital.
- ✓ The Commissioners each thanked County employees for their work and assistance. They appreciate the workshops that have been held and learning about the County Departments.
- ✓ Cook reviewed trash disposal policies for Cleanup Days.
- ✓ Moe reviewed the NACO Conference, and he discussed topics such as Coal Reliant Communities program, Broadband, philanthropic support, budgets, grant funding, and state and local leader partnerships.

- ✓ Mike Foreman gave an update on the Craig Cleanup Days and expressed excitement for this community event. Local leaders, business and volunteers are working hard to coordinate with community members to help with yard cleanup and drop off facilities.

Shirley Seely, Dave Griffith, and Any Daniels present.

- ✓ CNCC Soccer Coach, Joe Eades was introduced. He gave an update on the Soccer program.
- ✓ John Ponikvar also expressed support and excitement for Cleanup Days. He thanked Ken Wergin for the lead he has taken in community pride and his many years of service.
- ✓ Beck recognized the Craig Daily Press and congratulated them on their recent awards. He also invited everyone out to attend the City Council meeting tonight and support our new Mayor and City Council members.

## **Staff Reports:**

### **Planning and Zoning- Jerry Hoberg**

Hoberg reviewed the updated resolution to change the zoning of the lots and Clubhouse in Shadow Mountain Village.

The property located in Section 35, Township 7N, Range 91W, lots 26 and 27 of Block 2 in Shadow Mountain Village will be changed from Mobile Home 1 (MH1) to Business.

John Charchalis present.

Beck made a motion to approve Resolution 2017-52 Zone Change for Shadow Mountain Clubhouse and property. Cook seconded the motion.

Pete Pleasant discussed the legal notice in the newspaper regarding this rezoning issue. Section 35 encompasses part of this property, but Section 26 is six miles northwest of the property, near the lower Great Divide and Springs Road. Obviously there is a typo in the legal description and it should be lot 26 in Section 35. He stated the correction was never made in the legal notice and he questioned if the property owners in the correct section have been notified and that there was no public input. He encouraged the commissioners to put in the correct legal notice and to proof read their publications.

Hoberg stated Section 26 has nothing to do with this parcel, all of the property that is being rezoned in Section 35 and all of the property owners have been notified.

County Attorney, Rebecca Tyree referred to statute and her research. She believes that although there was a typo in the publication, the correct Section, 35 has been noticed and it fulfills the obligation of the law.

Motion carried 3-0. See attached.

**Department of Social Services- Dollie Rose**

Cook made a motion to approve the minutes from March 14, 2017. Beck seconded the motion. Motion carried 3-0. See attached.

Department updates:

- Child Abuse Prevention Month. The State has a toll free hotline 1-844-CO-4-KIDS to report child abuse or neglect.
- No changes in certified foster homes. There are a total of seven certified homes. An Appreciation Banquet was held April 19<sup>th</sup>.
- The Work Fair program for food assistance is no longer available.

Beck made a motion to approve the electronic transactions for the month of February 2017 in the amount of \$320,732.63. Cook seconded the motion. Motion carried 3-0. See attached.

Rose reviewed the monthly reports for foster care, self-sufficiency comparison, County budget expenditures and CSTAT Dashboard. See attached.

**Human Resources- Lynnette Siedschlaw**

Siedschlaw reviewed the personnel requisition for an Administrative Assistant which is a position that is shared between Human Resources, Finance and the Maintenance Department. This is a full time budgeted position that is vacant because the employee transferred to the Sheriff's Department.

The Commissioners met with these Departments in a workshop yesterday to discuss the position. Siedschlaw and Mindy Curtis reviewed the number of positions that have been combined or eliminated and their duties have been shifted to this position. They stressed the important needs that this position fills.

Cook made a motion to approve the personnel requisition for an Administrative Assistant. Beck seconded the motion. Motion carried 3-0. See attached.

A workshop will be scheduled to work on the hiring freeze policy.

**Office of Development Services- Roy Tipton**

Tipton presented the letter of final payment to APH construction for completion of the Cemetery Shop roof. Change orders increased the project so the final contract amount is \$5,318.00.

Beck made a motion to approve the final payment to APH Construction for the Cemetery Shop Roof in the amount of \$5,318.00. Cook seconded the motion. Motion carried 3-0. See attached.

Tipton reviewed the bids for a front deck mower, herbicides and the Library Roof.

One bid was received for the front deck mower for Loudy Simpson Park:



Cook does not believe the contract should be renegotiated and that terminology should be changed in the language of the bid contract. The sealed bid was received through Public Purchase, but obviously clarification in the bid process is needed.

Herod questioned if Wilson Roofing could submit their bond, as they are the low bidder. Tipton stated that could not be done at this time and the whole project would then need to be re-bid.

There was further discussion between local bids and out of state bids. A local bid preference policy can't be given because that would be in conflict with federal grant funding.

Motion carried 2-1. Moe- Yes. Beck- Yes. Cook- No. See attached.

### **Presentations:**

#### **Advocates- Chuck Grobe**

Grobe requested approval of a proclamation declaring the month of April as Sexual Assault Awareness Month and April 26, 2017 as Denim Day in Moffat County. He discussed the serious of issue of rape and sexual assault in our society.

Cook made a motion to Proclaim the month of April as Sexual Assault Awareness Month and April 26, 2017 as Denim Day in Moffat County. Beck seconded the motion. Motion carried 3-0. See attached.

#### **Julie Grobe & Loretta Earle**

Grobe and Earle requested approval of a proclamation declaring May 4, 2017 as the Moffat County Day of Prayer. The first day of May is recognized nationally as the National Day of Prayer. The Day of Prayer event will be held May 3<sup>rd</sup> from noon to 1:00. They invited the Commissioners to attend.

Beck made a motion to approve the Honorary Proclamation to proclaim May 4, 2017 as the Moffat County Day of Prayer. Cook seconded the motion. Motion carried 3-0. See attached.

Greg Knez and Mike Harding present.

#### **Broadband Coalition- Michelle Balleck & Mike Foreman**

Discussion was held regarding the Broadband implementation efforts and the request for administrative support. An assistant to CMEDP would be hired to help implement the project. The expenses would include salary, taxes, workers compensation, rent, utilities, office supplies, professional services, dues and subscriptions, education, travel, program expense and marketing.

The total program is expense is budgeted at \$175,000 with a contribution from each partner organization of \$25,000. The annual commitment of each partner would be:

---

2017	\$6,760.00
2018	\$9,120.00
2019	\$9,120.00

Key partners are City of Craig, Moffat County, Memorial Regional Health, CNCC, Moffat County School District, Tri-State Generation and Transmission and Yampa Valley Electric Association.

The position would be funded through May 15, 2017 to December 31, 2019.

Beck indicated this is not part of the County's budget at this time and he would be more inclined to approve the first year request and review in the annual budget.

Foreman indicated the City of Craig is in the same position and will also consider the first year request. He stressed the importance of broadband expansion and a reliable internet source for our future economic development.

Cook made a motion to approve the funding for the first year in the amount of \$6,760.00. Beck seconded the motion. Motion carried 3-0. See attached.

#### **CNCC- Janelle Oberlander**

Oberlander briefly discussed the proposed MOU between the County and CNCC for the 2017 Soccer Season. A workshop has been scheduled to set field usage. Coaches have been hired and the teams are being recruited.

Oberlander requested a letter of support for the Colorado Opportunity Scholarship Initiative, providing Moffat County residents an opportunity to expand their educational opportunities. The grant offers scholarships for higher education.

Beck made a motion to sign a letter of support to Colorado Northwestern Community College Foundation for the Colorado Opportunity Scholarship Initiative. Cook seconded the motion. Motion carried 3-0. See attached.

#### **The Memorial Regional Hospital- Andy Daniels**

Daniels discussed the lease purchase agreement for the Moffat County Family Clinic.

This is a five year lease agreement for a total of \$330,519.74. Yearly installment payments will be paid in the amount of \$36,724.42.

Cook made a motion to approve Resolution 2017-64 approval of the lease purchase agreement for the Moffat County Family Clinic, located at 600 Russell Street. Beck seconded the motion. Motion carried 3-0. See attached.

**Other Business:**

**Office of Development Services- Roy Tipton**

The live auction was conducted for the lots located in the Townsite of Loyd. The auction was advertised on in the Craig Daily Press on March 24, 207 for lots 17-18 Block 8, Lots 11-14 Bock 8 and lot 5 of Block 9. Refer to Resolution 2017-42 Authorization to sell county property in the Loyd Subdivision by public auction.

Minimum bid for all seven lots is \$500.00. Discussion was held regarding the public access. Comstock indicated that part of the reason the County decided to sell it because of access issues or the property being landlocked.

John Charchalis indicated the County Road was abandoned in the late 60's or 70's.

Tyree expressed that the property is sold "as is". The current tax value is exempt, but the taxable value would be \$100 per lot.

Bids were taken from John Charchalis and Mike Harding.

Harding started the bid at \$600.00. John Charchalis was awarded the bid in the amount of \$850.00.

Beck made a motion to award the bid for the lots located in the Townsite of Loyd, as referred to in Resolution 2017-42, to John Charchalis in the amount of \$850.00. Cook seconded the motion. Motion carried 3-0. See attached.

The Quit Claim Deed will be executed, and upon payment it will be filed with the Clerk and Recorder.

**Adjournment:**

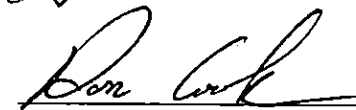
Moe adjourned the meeting at 10:45 a.m.

**Meeting Adjourned**

Submitted by: Lila Herod, County Clerk and Recorder

Approved by:

  
\_\_\_\_\_

  
\_\_\_\_\_

  
\_\_\_\_\_

Approved on: May 8, 2017

Attest by: Shari Alford

