

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

April 11, 2017

In attendance, Frank Moe, Chairman; Ray Beck, Vice Chair; Don Cook, Board Member; Amanda Tomlinson, Deputy Clerk; John Ponikvar; Mike Foreman; Dan Miller; Ken Wergin; Annette Norton; Neil Folks; Doug White; Jeff Comstock; Roy Tipton; Cathy Nielson; Michelle Balleck; Kirstie McPherson; Lynnette Siedschlaw; Roger Richmond; Rebecca Tyree; Lauren Blair; Christy Gonzalez

**Call to Order
Pledge/Opening Prayer**

Beck made a motion to further discuss items E and F. Cook seconded the motion. Motion carried 3-0.

Consent Agenda:

Made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from April 4, 2017.
- b) Approved Resolution 2017-56 transfer of intergovernmental funds for the month of April 2017 in the amount of \$80.00.
- c) Approved the agreement with Pioneer Sand and Gravel on the Fedinic Pit structure.
- d) Approved the Childcare Provider agreement with Brandi Shipman.
- e) Approved the Fair Entertainment agreement with Jake Gill Productions.
- f) Approved the modification agreement with ColoWyo regarding county Roads 51 and 52.
- g) Approved the LEAP operational Memorandum of Understanding.

Moffat County Fair Board – Annette Norton

- ✓ Moe & Beck both mentioned that they wanted more discussion on the topic because they want to support the fair and get more people to the event. Norton said she is attending in place of Jackie Goodnow. Norton gave an update on fair entertainment activities this year and leading up to the 100 year fair. The fair will have a PRCA rodeo with a concert by Jake Gill to follow. This will happen Friday, August 11, 2017. The cost for the concert is \$4,000.

Nolan Sharp in attendance.

Tri-State Generation and Transmission – Doug White

- ✓ White is assigned as the project manager for ColoWyo's new coal mine expansion project, called the Collom Development Project. There is a need to extend the life of the mine, and all of the permits necessary to move forward have been obtained. Part of the project includes constructing a 5 ½ mile coal haulage road that will access the coal reserves and carry it to the existing train load out. During the construction of the road there will be an intersection at

MCR 51. The engineering design plans have been presented to the road and bridge department, and have been fully vetted by attorneys on both sides. See attached.

Cook made a motion to approve the consent agenda in its entirety after review. Beck seconded the motion. Motion carried 3-0. See attached.

Public Comments, General Discussion & BOCC Reports:

General discussion was held among the Board:

- ✓ Cook is headed to the Farm Bill Listening Tour with Senator Bennett's staff.
- ✓ Beck mentioned that yesterday was National Lineman's Day. Beck is the liaison to the Library Board, and it is National Library Week. Beck was able to tour Tri State and ColoWyo. He also attended the State of the Community Event last week, and congratulated CMEDP for the award they received. He attended the Land Use Board meeting to discuss the wild horses at Sand Wash Basin, and the Club 20 meeting in Grand Junction with several other members in the room. Moffat County was well represented. Spoke with Senator Cory Gardner & Congressman Scott Tipton.
- ✓ Moe is headed to Montrose for Broadband meeting with Foreman & Balleck. Next week they will go to the NACO Coal Reliant Communities Regional Forum in Denver for a follow up meeting of the western region.
- ✓ Gonzalez spoke about National Library Week that has been around since 1958. The library handed out blank sheets all over town. They received around 250 completed sheets and created a mural out of them. Beck encouraged the community to stop by the library for the events and to look at the mural.
- ✓ Ponikvar mentioned that Moffat County is a big deal at the Club 20 meetings, and the community has a lot of influence.
- ✓ Foreman spoke about forming two new committees. One is based on Keep America Beautiful Program, and it will be called Keep Craig Beautiful. The other is based on Main Street America, and it will be called Craig Main Street. There will be volunteers that will be working on these committees. Spring cleanup will be 5/20 & 5/21. There will be three locations ridding the community of washers & dryers, tires, trash, etc. Moe is leading the way on the spring cleanup. Foreman is requesting a relief of dump fees for the city for those days. Miller agreed to waive the fees for those days. Foreman is also asking for vouchers the week before the cleanup to cut down on the lines at the landfill. He would like to make Craig look good for the large number of events coming up during the summer season. Moe mentioned a sponsor to help with the cost of the tires that will be recycled. Cook mentioned that this should be coordinated with Road and Bridge & the landfill. Ponikvar said that NAPA would sponsor the money to recycle 100 tires, equal to \$400, and Cook offered to do the same.
- ✓ Folks mentioned that we need to work on our branding. Everyone knows where Steamboat is, and no one knows where Craig is.

Beck made a motion to appoint D.A. Black to the Maybell Park Board. Moe seconded the motion. Motion carried 2-0. See attached.

Staff Reports:**Human Resources- Lynnette Siedschlaw
Road & Bridge- Dan Miller**

Siedschlaw reviewed a personnel requisition request for the Road Department to acquire a heavy equipment operator opening on 4/13/17. There was a staff member that retired, and the department has cut around \$210,000 since November through attrition. Departments usually wait around 14 weeks, but Miller is requesting to fill the position sooner due to the other cuts his department has made.

Both Moe and Beck agreed that the Road and Bridge Department has done its part in cutting expenses, and also noted the vast responsibilities that the department has each day.

Beck made a motion to approve the personnel requisition for Road & Bridge. Moe seconded the motion. Motion carried 2-0. See attached.

Presentations:

Christina Oxley and Corrie Ponikvar were in attendance.

Craig Moffat Economic Development Partnership- Michelle Balleck

Balleck provided the quarterly update. The Business Success Center had 33 clients come through in the first quarter. Many are passed on to the Small Business Development Center, and some Balleck handles herself. Audrey Anna Masterson has taken over the position of the Small Business Development Center Consultant.

At the end of February, the City Council and BOCC approved the Rural Jumpstart program. CNCC applied for it the day after it was approved. On March 16th, the Economic Development Commission at the state approved the application, and now Craig is officially a Rural Jumpstart community.

The Business Opportunity Toolkit is a project between EDP, CNCC, The Chamber, and the Workforce Center. EDP has sent out requests for proposals. The Chamber is acting as the fiscal agent, and will be the contractor with the firm that is chosen. EDP applied for the USDA Rural Business Development Grant earlier in the quarter with matching dollars from the LMD. EDP is awaiting a response, and will be working with the LMD board to look at the RFPs to choose who to move forward with and decide how much to fund locally and figure out if they will need to apply for a DOLA grant with the state.

The results of the business climate survey are attached and can be found on the EDP website. EDP is continuing to host the Business Learning Opportunities at a new time. The next one will be 4/26, and will now be called BLEND. EDP hosted a Chamber mixer in March at the Clarion that went well with around 150 people attending.

The 2016 Annual Report for EDP is also attached and can be found on the EDP website.

EDP partnered with the City of Craig to create an ad for the Chamber/Craig Daily Press connecting Craig visitor relocation guide. EDP is working this quarter to redesign its website. The annual membership meeting was in January and went well, and also starting to do business visit meetings. The first business visit was at Frontier Station and the second was at Chaos Ink. The next business visits will be at Madsen Fabrication on 5/17 and Victory Motors on 6/21 if their construction is complete. EDP supported the Sales/Use Tax Measure on the Municipal ballot and they will continue to do so if it is on the ballot in the future. EDP continued its membership drive with 43 members compared to 19 members at this time last year. EDP is coordinating with Moe and Foreman on the Broadband project. EDP is preparing for the Rural Philanthropy Days conference in September. The Associated Governments of Northwest Colorado will also be holding their economic development summit in Craig on or around September 15th.

Craig Chamber of Commerce- Christina Oxley

Oxley gave an update on the Visitor's Center. 2016 Annual and 2017 first quarter report are attached. The Chamber had some turnover with staffing, but getting back on track at the visitor center. The information specialist that was hired is Justine Bibles. The visitor center is funded through the Chamber and its partners. The Chamber is planning to release a visitor survey to run from April this year through April next year. It will be distributed at several businesses including the airport, local hotels, and on the Chamber website. The Chamber is also upgrading their website because the last update was 2009.

Other Business:

Adjournment:

Moe adjourned the meeting at 9:32 am.

Meeting Adjourned



Submitted by: Lila Herod, County Clerk and Recorder

Approved by:

Jill A Moe

Don Cook

Fay Beck

Approved on:

April 18, 2017

Attest by:

Amanda Bulinson