

Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

December 10, 2019

In attendance: Don Cook, Chair; Ray Beck, Vice-Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Rebecca Tyree; Vickie Huyser; Jayne Morley; Shauana Merrill; Sandy Chamberlain; Dan Miller; Jeff Comstock; Peter Brixius; Roy Tipton; Ken Wergin; Clay Thorp; Lennie Gillam; Dan Davidson; Jan Rogers; Tom Kleinschnitz; Mindy Curtis

Call to Order
Pledge/Opening Prayer

Broom made a motion to approve the agenda as presented. Beck seconded the motion. Motion carried 3-0.

Consent Agenda -

Review & Sign the following documents: (see attached)

Approve minutes:

- a) November 19 & November 26
- b) 2019-126: Resolution for Transfer of Payroll Warrants
- c) 2019-127: Resolution for Payment of Warrants
- d) 2019-120: Landfill Early Closure for 12/24/19
- e) 2019-125: Resolution for 2020 Holidays
- f) Professional Services agreement w/NW CO Health
- g) Exclusive Professional Support Services contract (Assessor's Office) - Amendment #2
- h) Mapping and GIS Services for the Assessor's Office w/Yampa GEO, LLC - Amendment #2
- i) Loudy-Simpson Park Farm Lease w/S. Rollins - Amendment #2
- j) Courthouse Elevator Maintenance contract w/Elevated Technology - Amendment #1
- k) Department of Human Services Cleaning contract w/ Bubbles & Brooms - Amendment #1
- l) Road & Bridge Department Cleaning contract w/BD&R Cleaning, LLC - Amendment #2
- m) Courthouse Cleaning contract w/After Math Cleaning - Amendment #2
- n) Core Services Program /Mental Health Services contract w/R. Reynolds
- o) CO Community Response Contract Amendment #4/Performance Improvement Plan

Beck made a motion to approve the consent agenda; items A-O. Broom seconded the motion. Motion carried 3-0.

Public Comments, General Discussion & BOCC Reports:

BOCC:

General Discussion was held among the Board:

✓ Beck:

- Gave details about the CCI Winter Conference
- Colorado Cooperation meeting last Friday in Westminster
- Just Transition meeting December 4th in Denver

- Sage Grouse policy meeting in Rifle on Friday, December 13, with BLM, AGNC, Garfield County, etc.
 - Last CO Aeronautical Board meeting on Wednesday in Watkins
 - Thanked (on behalf of the Board) all County employees and Elected Officials for all their hard work and a great year
 - Commented on the pro/cons of Social Media
- ✓ **Broom:**
- Commissioner Broom reminded everyone that today is Colorado Gives Day
- ✓ **Cook:**
- Hired a Public Health nurse yesterday and are still working on securing a space for them to work out of.
 - Complimented Kari Ladrow, Public Health Director, for all her work.

Public Comment:

Jayne Morley – Questioned the process of County Volunteer Board seat selections and chain of command in relation to the Boards and the County. Commissioners Cook, Beck and County Attorney, Rebecca Tyree tried to clarify that.

Vickie Huyser – Questioned the chain of command at the Hospital. Expressed concerns about not getting straight answers about who is in charge and not being able to find any Board of Trustee minutes since July.

Dan Davidson referred the public to look to the County budget book for direction on Chain of Command.

Ken Wergin – Encouraged the public to attend the meetings and ask questions. Don't rely on the rumor mill for information.

Staff Reports:

9 am: Finance Department Director, Mindy Curtis

Public Hearing regarding 2020 County Budget (final) (see attached)

- Resolution 2019-121: Resolution to Adopt 2020 Budget
- Resolution 2019-122: Resolution to Appropriate Sums of Money
- Resolution 2019-123: Resolution to Set Mill Levies
- Resolution 2019-124: Amending Resolution 2018-128: Distribution of Sales Tax

Beck read the proceedings for a Public Hearing.

Curtis presented and gave details about the final 2020 Moffat County Budget in a Public Hearing.

Beck asked the required three times if there was anyone for/against the hearing; there was none.

Back in Regular Session, Broom made a motion to approve Resolution 2019-121: Resolution to Adopt the 2020 Budget. Beck seconded the motion. Motion carried 3-0. The BOCC thanked Curtis and the Finance Department for their hard work on the budget process.

Beck made a motion to approve Resolution 2019-122: Resolution to Appropriate Sums of Money. Broom seconded the motion. Motion carried 3-0.

Broom made a motion to approve **Resolution 2019-123: Resolution to Set Mill Levies**. Beck seconded the motion. Motion carried 3-0.

Beck made a motion to approve **Resolution 2019-124: Amending Resolution 2018-128: Distribution of Sales Tax**. Broom seconded the motion. Motion carried 3-0.

Natural Resources Department – Jeff Comstock & City of Craig – Peter Brixius

- Intergovernmental Agreement w/City of Craig for Craig Regional Solar Planning Project (see attached)

Comstock and City Manager, Peter Brixius presented an IGA for a Craig Regional Solar Planning Project. This project would involve the City of Craig, Moffat County and other regional partners. This group is conducting a feasibility study to evaluate a utility-size (five megawatts) solar field. The partners will be applying for a \$200,000 DOLA grant, which will require a match (Brixius was not sure if it would take the full grant amount for the planning/feasibility process). Beck emphasized that in no way does this mean that the County still does not support coal.

Beck made a motion to approve the Intergovernmental Agreement w/City of Craig for Craig Regional Solar Planning Project. Broom seconded the motion. Motion carried 3-0.

- Irish Canyon bathroom cleaning agreement (renewal) (see attached)

Comstock presented a cleaning agreement with Ellen Dana for the bathrooms on CR 10 for \$1800. Due to winter travel and summer tourism, Moffat County splits this cost with the BLM.

Broom made a motion to approve the Irish Canyon bathroom cleaning agreement w/Ellen Dana (renewal). Beck seconded the motion. Motion carried 3-0.

Road & Bridge Department – Dan Miller & Office of Development Services – Roy Tipton

Request waiving bid process for Landfill Consultant (see attached)

Miller asked the Board to waive the bid process for Landfill Consultant. NWCC has been the (State mandated) consultant for the last five years; they are based out of Steamboat, whereas, many of the other bidders were from far away locations, which always adds to the cost. The CDPHE required data is based on trends and if they got a different consultant, the new consultant would use a different methodology, and that throws up unnecessary red flags and it takes two years to restablize; continuity is important in this area. Landfill Consultant fees are based on time and materials, so there is no definitive bid amount, just base estimations.

Broom made a motion to approve waiving the bid process for Landfill Consultant and award it to NWCC. Beck seconded the motion. Motion carried 3-0.

Office of Development Services – Roy Tipton

- Request waiving the bid process for Appraisal Services w/Value West (see attached)

Value West was the only bidder in this process, they are the only company that does this type of work and they have done this service for the Assessor's Office for many years now; they came in at \$29, 880/year, for a five year contract.

Beck made a motion to approve the Appraisal Services contract w/Value West. Broom seconded the motion. Motion carried 3-0.

- Request waiving the bid process for Appraisal Services contract w/CLH Professional Services (see attached)

Because the Assessor's Office got rid of one full time employee, they subcontract this service out. This bid came in at \$25,000, which is the threshold for subcontracting fees.

Beck made a motion to approve the Appraisal Services contract w/CLH Professional Services. Broom seconded the motion. Motion carried 3-0.

County Attorney – Rebecca Tyree & Museum of Northwest Colorado

Intergovernmental Agreement for Transfer of the Museum of Northwest Colorado (see attached)

Tyree and Davidson presented an IGA between the City and the County for transfer of the ownership of the Museum of Northwest Colorado from the County to the City of Craig. This Intergovernmental Agreement provides for a smooth, gradual transition process, to keep the Museum operating much the same way as before. Transition of assets will take some time (up to six months). Tyree made special note of item G: "Future Closure of the Museum - In the unlikely event that a future City Council determines to cease operations of the Museum at any time in the future, the City Council will create a transition board which includes the then-current County Commissioners to make decisions regarding the transfer or disposition of Museum assets. The City representatives on such transition board will hold 50% of the votes and the County representatives will hold 50% of the votes on the decisions of the transition board. Such cooperation between the City and County is deemed necessary to provide a voice for residents of the County who do not reside within City limits." This provides for equal say in the future of the Museum by both the County Commissioners and the City Council. Davidson expressed his appreciation of the City and the County being able to work together to keep the Museum open.

Beck made a motion to approve the Intergovernmental Agreement with the City of Craig for Transfer of the Museum of Northwest Colorado. Broom seconded the motion. Motion carried 3-0.

Adjournment:

Cook adjourned the meeting at 9:51 am.

The next scheduled BOCC meeting is Friday, December 20, 2019

Submitted by: Erin Miller, Deputy Clerk and Recorder

Approved by: Den Wood

Ray Beck

Conrad Brown

Approved on: January 7, 2020

Attest by: Erin Miller

