

Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

August 20, 2019

In attendance: Don Cook, Chair; Donald Broom, Board Member; Erin Miller, Deputy Clerk & Recorder; Sandy Chamberlain; Paul James; Clay Thorp; Rebecca Tyree; Vickie Huyser; Jayne Morley; Shauana Merrill; Roy Tipton; Annette Norton; Dan Miller Paul Knowles; Debbie Belleville; Tammy Raschke; John Anderson; Jeff Comstock

Commissioner Beck is serving jury duty

Call to Order
Pledge/Opening Prayer

Broom made a motion to approve the agenda as presented. Cook seconded the motion. Motion carried 2-0.

Consent Agenda -

Review & Sign the following documents: (see attached)

Approve minutes:

- a) August 6
- b) 2019-78: Resolution for Transfer of Payroll Warrants
- c) 2019-79 : Resolution for Payment of Warrants
- d) 2019-81: Voided Warrants Resolution for the Month of August
- e) Intergovernmental Agreement w/Routt County for Provision of Family Support Funds pursuant to 2Go Grant
- f) Public Safety Center Access agreement w/STTI for Soil & Groundwater Assessment and Remediation
- g) Ballot & Mail Services contract

Broom made a motion to approve the consent agenda, items A-F. Cook seconded the motion. Motion carried 2-0. Item G was pulled for discussion.

Public Comments, General Discussion & BOCC Reports:

BOCC:

- 1) General Discussion was held among the Board:

✓ **Broom:**

- 2) Fair went well; Jr. Livestock sale was very successful. Commended the Fairgrounds staff and EMS crew for the work they did.
- 3) Broom and Beck attended the annual Board of Directors lunch for Horizons last Thursday

✓ **Cook:**

- 4) Attending the CCI Western Region meeting in Meeker on Friday
- 5) Attending a Jordan Cove meeting in UT next week

Public Comment:

Jayne Morley: Respectfully requested the BOCC consider funding the museum and the libraries in their budgeting process.

Vickie Huyser: Thanked the BOCC for their personal donations to the Fairgrounds fan project. Thanked the County for watering of the “Memorial Garden” in front of the Courthouse. Commended the County for working with the City to solve mutual problems.

John Anderson:

Gave a quick CNCC update:

- 6) Classes began yesterday
- 7) First soccer games (men & women’s teams) on Saturday
- 8) College Fair on September 11

Tammy Raschke, Debbie Belleville, & Rebecca Tyree came up before the BOCC to discuss item G on the consent agenda. Raschke stated that her office was presenting the Ballot Printing & Mail Services contract with Runbeck Election Services. Due to unforeseen circumstances, the Secretary of State’s Office recommended that the Counties contract with a new vendor of their choice. They are under time constraints, due to the upcoming Coordinated Election in November. Runbeck is a commercial print company that focuses on the election industry; they are based out of Arizona, but have a facility in Denver. Several Colorado counties already use their services and in the past, they have contracted with the State of Colorado. Tyree said *that she had been* in contact with a representative from Runbeck and due the fact that the company is based out of Arizona, she had to make some minor changes to the original contract that they had submitted, and their attorney had not approved those changes. Because timeliness was so important, the Clerk’s office decided to go ahead and submit the contract for approval and if by chance, there were some changes, they might have to come back with the updated contract at an upcoming meeting. The BOCC signed the contract.

Staff Reports:**Office of Development Services – Roy Tipton**

- **Resolution 2019-77:** Authorization to sell Shadow Mountain Village lots 22, 23, 35, and 36 by Public Auction (see attached)

These lots were given to the County when they took over Shadow Mountain. They are at the top of Cottonwood and Ponderosa, at the end of the cul-de-sacs, and virtually unbuildable. Some of the neighbors in that area have shown interest in those lots, so it would be better to sell them, and get them out of the County’s inventory.

Broom made a motion to approve Resolution 2019-77: Authorization to sell Shadow Mountain Village lots 22, 23, 35, and 36 by Public Auction. Cook seconded the motion. Motion carried 2-0.

- **Resolution 2019-80:** Authorization to sell Blue Mountain/Gadd Subdivision Lot 18, Block C by Public Auction (see attached)

The County has owned (acquired through tax sale) this single city lot a long time and need to get it off the books.

Broom made a motion to approve Resolution 2019-80: Authorization to sell Blue Mountain/Gadd Subdivision Lot 18, Block C by Public Auction. Cook seconded the motion. Motion carried 2-0.

- Propane Fuel bid recommendation (see attached)

County went out for bid on County-wide propane (10 tanks – 21,000 gallons on average). Bids were received from Amerigas at \$1.19/gallon; Ferrellgas at \$1.44/gallon and Hill Petroleum at \$1.46/gallon. Tipton recommend that they go with Amerigas. Just as a point of reference, Tipton noted that last year, the County paid \$1.51/gallon.

Broom made a motion to accept the Fixed Price for Propane agreement with Amerigas. Cook seconded the motion. Motion carried 2-0.

Road & Bridge Department – Dan Miller

- Monthly report: (see attached)

- 1) Crusher – We are continuing to crush at the Villard Pit. The construction crew is stripping the remaining gravels as well as reclaiming any areas they can.
- 2) Truck crew graveled CR 37 and is doing spot graveling on CR 5. The truck crew and the cattle guard crew also chip sealed the bypass, the county's portion of 9th. Street, Levkulich Street, Preece Avenue and the Road and Bridge parking lot. A big thanks to Randy Call and the city crew for spraying the oil and spreading the chips for the project. The speed limit will go back to normal after striping is completed.
- 3) The cattle guard crew has also been busy cleaning and repairing guards. The heavy snows and rains have washed a lot of dirt into the guards all over the county.
- 4) The construction crew has been working at the shop getting ready to set the fuel tanks. The electrical is in waiting for inspection, the piping is in and we should set the tanks today.
- 5) Landfill – business as usual.
- 6) The motor grader crew has been busy blading roads. They rebuilt a quarter mile stretch of CR 18 North that came apart after run off this year. They had to replace 30 inches of mud with gravels. They also repaired flood damage to the road in Loudy-Simpson Park. We finished grading all the secondary roads in Wilderness Ranch last week. We are hoping to start graveling CR 38 in about 2 weeks.
- 7) I'm also happy to report that we have only been called to one fire so far this year. While I was out at Great Divide last week I looked at the sight of last July's fire. The grass is 30" tall and looks great as far as you can see.

- Striping bid recommendation (see attached)

Stripe-a-Lot from Montrose was the only bidder at \$53,599. \$40,000 was the budgeted figure, but because there had been some savings on dust control and crack sealing, the Road & Bridge Department can cover the difference. Part of the reason it seems so high, is because last year, they missed something on their bid and came

in really low. This year is more realistic.

Broom made a motion to accept the road striping bid from Stripe-A-Lot, for \$53, 599. Cook seconded the motion. Motion carried 2-0.

Department of Human Services – Annette Norton
Monthly report (see attached)

Discussed:

- Doing a lot of public outreach at community events (Spring Fest, Balloon Fest, Back to School event). Community forum planned for end of September/first of October.
- The status of several staff openings at this time.
- Existing Foster Homes and applications for new Foster Homes
- C-Stat Dashboard statistics June 2018-July 2019
- Budget process
- Electronic Transactions

Broom made a motion to approve the Electronic Transactions for the month of April 2019 for \$264,401.85. Cook seconded the motion. Motion carried 2-0.

Broom made a motion to approve the Electronic Transactions for the month of May 2019 for \$285,415.00. Cook seconded the motion. Motion carried 2-0.

Broom made a motion to approve the Electronic Transactions for the month of June 2019 for \$242, 022.63. Cook seconded the motion. Motion carried 2-0.

Adjournment:

Cook adjourned the meeting at 9:24 am.

Submitted by: Erin Miller, Deputy Clerk and Recorder

Approved by: *Don Cook*

Conrad Broom

Approved on: September 3, 2019

Attest by: *Erin Miller*

