

**Moffat County Local Marketing District
Craig City Council Chambers
300 W 4th St Craig, CO 81625**

August 15, 2017

In attendance: Chairman Dave Fleming; Kirstie McPherson; Victor Updike; Dave Heinrich; Dave DeRose; Roger Richmond Tori Pingley; Tom Kleinschnitz; Neil Folks; Frank Moe; Ken Wergin; Ray Beck; Shannon Moore; Andrea Camp; Michelle Balleck; Randy Looper;

**Call to Order
Consent Agenda**

McPherson made a motion to approve the minutes of August 1, 2017. DeRose seconded the motion. Motion carried 6-0. See attached.

Updates

McPherson gave a quick update of requests that will be coming in September. McPherson stated MCTA will have 2 funding requests for the September meeting. The City will also be submitting a funding request. The Downtown Business Association will be submitting a request by Friday. Melody Villard will also be submitting a request in regard to the rodeo. McPherson stated the requests will total about \$150,000-\$200,000.

DeRose stated there were not any interviews last week with the Smart Business Alliance. The next interview for this will be August 22nd, at 10:00AM. These will all be phone interviews.

Fleming stated Heinrich turned in a mileage reimbursement for his travel expense.

Richmond made a motion to approve current expense report to reimburse Heinrich for travel at \$477.00 for 900 miles traveled. DeRose seconded motion. Motion carried. 5-0. Heinrich abstained.

Presentations and Discussions

Beck gave a presentation for the AGNC funding request. Bonnie Peterson has put together an event for Economic Development Summit. Beck handed out a timeline and agenda for the Summit. The Summit will be held here, at the Clarion on September 15th. Beck would like the LMD to consider being a \$2,000 partner for the event. Beck also wanted to mention that DOLA has a matching grant up to \$25,000 for an administrative grant. Beck then inquired if the LMD had a banner that could be hung at events to show their participation. At this time, the board does not have a banner. Richmond asked how the LMD funds would be applied. Beck stated he wasn't certain, but thought the money would go toward the rental of the Clarion. DeRose asked if there was an attendee fee. Michelle Balleck responded that the early bird fee was \$50 and day of \$75.

DeRose made a motion to give AGNC \$2,000 to be a presenting partner. Updike seconded the motion. Motion carried 6-0.

DeRose felt like it would be a great idea to get a banner to be hung at different events. DeRose will check into a banner and report back to the board.

Fleming brought up Pingley and the Administrative Assistant position. Pingley will be out on maternity leave. Fleming spoke with the Board's contractor Flint Personnel and confirmed they could fill a temporary position. Fleming asked McPherson if she would be willing to apply to temporarily fill this position and McPherson said that she would.

Richmond made a motion to have McPherson apply to Flint Personnel as the temporary Administrative Assistant while Pingley is on maternity leave. Heinrich seconded the motion. Motion carried 5-0. McPherson abstained.

McPherson stated from the City stand point, everything is on hold to fill the current vacant seats. McPherson stated that her term is up at the end of this month. Currently there is her seat and one more that need filled. At this time, everything is on hold for the City and County to decide who to fill those positions. Fleming is concerned about reelection of board seats if those positions are not filled by the next meeting. Richmond read statute and believes the City has 90 days to fill their seat and those 90 days will be up the end of August. Beck suggested possibly having an alternate board member that would attend meeting but not have voting privileges. Then, if there was to be a board member resign, the president could appoint that alternate member for that seat. Fleming is hopeful that by the next meeting, both positions will be filled by the City and the County.

Public Comment

There was no public comment.

Richmond made a motion to adjourn meeting. Heinrich seconded the motion. Motion carried. 6-0. See attached.